

TERMINATION

Studentenwerk Schleswig-Holstein
Wohnheimverwaltung
Westring 385
24118 Kiel

Name: _____ First name: _____

Hall of residence: _____ Room no.: _____

Telephone: _____ Email: _____

I hereby terminate my place in the hall of residence effective as of: _____

My NEW address is (always complete!):

I want to be released early from the tenancy and therefore ask whether there is an opportunity of allocating the room occupied by me to a different person by the date specified above or thereafter. I would also agree to a **part-time** holiday rental during this period.

If the tenancy is **not terminated in due time** (see section 7 of the general tenancy terms and conditions) I must pay a fee of **€ 35.00** for the resulting administrative effort. This administrative fee is due prior to handing back the rental property. If a corresponding proof of payment cannot be submitted at the time of the tenant moving out, it will be offset by Studentenwerk Schleswig-Holstein against the rent deposit paid by the tenant.

If it is not possible to find a new tenant, I will continue with rent payments until the earliest possible date of timely termination.

Date

Signature (by hand)